



School of Dough CIC

Safeguarding Policy

1) Introduction

Our Community Interest Company is committed to providing a safe and nurturing environment for all children and young people who participate in our cooking clubs for school age children. Safeguarding and promoting the welfare of children is paramount and we will take all necessary steps to ensure that children are protected from harm.

2) Purpose

The purpose of this policy is to outline the procedures and protocols in place to safeguard children and young people while they are participating in our cooking clubs. This policy applies to all staff, volunteers, and participants involved in the cooking clubs and educational workshops.

3) Roles and Responsibilities

- Designated Safeguarding Lead: Responsible for ensuring that safeguarding procedures are in place and followed, and for coordinating with external agencies if necessary.
- Staff and Volunteers: Responsible for following safeguarding procedures and reporting any concerns about the welfare of a child to the Designated Safeguarding Lead.
- Parents and Carers: Responsible for providing relevant information about their child and informing staff of any changes to their child's circumstances.

4) Safeguarding Procedures

- All staff and volunteers must undergo a DBS check before working with children.
- Staff and volunteers must attend safeguarding training and be familiar with our safeguarding policy.
- Staff and volunteers must be aware of the signs and indicators of abuse and know how to report concerns.
- Staff must have a clear understanding of appropriate behaviour with children and maintain professional boundaries at all times.
- Children will be supervised at all times during cooking club sessions and will not be allowed to leave the premises without parental consent.



- Parents and carers must provide emergency contact details and inform staff of any medical conditions or allergies their child may have.
- Any concerns about a child's welfare must be reported to the Designated Safeguarding Lead immediately.
- Confidentiality will be upheld at all times, but information will be shared with relevant agencies as necessary to ensure the safety and well-being of children.

5) Code of Conduct

- All staff and volunteers must adhere to our code of conduct, which includes treating children with respect and dignity, listening to their concerns, and acting in their best interests.
- Staff and volunteers must not engage in any form of abuse or neglect, including physical, emotional, or sexual abuse.
- Staff and volunteers must report any concerns about the behaviour of another staff member or volunteer to the Designated Safeguarding Lead.

Review This policy will be reviewed annually to ensure that it remains up to date and reflects current best practice in safeguarding children and young people.

Signed: *Francesco Rigolli*

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